



Knights of Columbus

Georgia State Council

124th Annual Meeting – Savannah, Georgia – May 15-17, 2026

MEMORANDUM FOR: The Georgia State Council, Knights of Columbus; December 7, 2025.

SUBJECT: 124th Annual Meeting Requirements

The Georgia State Council, Knights of Columbus, will hold the 124th Annual Meeting and Convention in Savannah, Georgia on May 15, 16, and 17, 2026. Each Council, prior to the annual meeting, must meet the following provisions of our State bylaws.

1. **Per Capita Tax:** Article XII, Section 1 & 2 of the State bylaws require each Subordinate Council to pay per capita tax on its membership "...in accordance with the membership/per capita report forwarded by the Supreme Secretary to each Subordinate Council and State Council as of January 1st of each year." The tax is set at \$14.00 for the current year and is due to the State Executive Secretary by April 16, 2026. The tax on newly formed Councils shall be one-twelfth (1/12) of the annual per capita tax per month, based on the remaining full months of the fraternal year from the date a new Council is instituted. To meet this deadline, the process of reporting on membership and remitting the amount due will proceed as follows:

The per capita tax is calculated based on the Supreme Council membership status (excluding disabled and honorary life members) as of January 1, 2026. The State Executive Secretary will forward a letter to each Financial Secretary, no later than January 20, 2026, listing the membership numbers used to determine the amount due and the per capita tax due. A check for the amount of the per capita tax plus any other outstanding amounts owed to the State Council, made payable to *Georgia State Council, Knights of Columbus*. Payment must be received by the State Executive Secretary no later than April 16, 2026, or the Council will face suspension.

A copy of the membership/per capita report is retained for Council records. The filing of this report is the duty of the Financial Secretary, but the final responsibility for completion of this task rests with the Grand Knight.

2. **Delegates and Alternates:** To enable the Committee on Credentials to comply with Article VII, Section 2 of the State bylaws, each Council must submit a report to the State Executive Secretary certifying the names of the Grand Knight Delegate, Past Grand Knight Delegate and their alternates whom are elected to represent the Council at the Annual Georgia State Council Meeting. Certification forms for Delegates are posted to the State website, convention page, for completion and must include the Council seal on each copy.

One copy should be sent to the State Executive Secretary **to be received no later than May 5, 2026**. One copy is issued to each Delegate and Alternate, and one copy is retained for Council records. Prompt attention to the requirement will provide the time required to prepare the Delegate check-in list and travel and per diem check for delegates.

NOTE: Non-compliance with all or any part of items 1 and 2 above will place the Council in violation of Article VII, Sections 1 and 2, and will keep the names of the Delegates and Alternates from being placed on either the temporary or permanent roll of the members of the State Council and they shall not be entitled to representation in the State Council.

“St. Michael the Archangel – Defend Us”



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3. **Resolutions:** Article IX, Section 2 of the State bylaws provides that all resolutions to be presented at a meeting of the State Council, which involve a change or an amendment in the Rules and Laws of Knights of Columbus, or of the State bylaws shall be submitted in writing, to the State Advocate by April 1, 2026, electronically or by mail. This allows for processing and distribution to delegates as required by the State bylaws. Refer to the State Advocate's detailed instructions on the website.
4. **Reports:** Article IX, Section 1 of the State bylaws states that, "All reports to be made at the State Council meetings by the State Officers, District Deputies, Grand Knights, and State Council Committees shall be made in writing, and a copy must be furnished to the State Secretary at the time of presentation. All reports must be typed in Arial, 12-point font. To facilitate publication of the Proceedings, for uniformity and ease of formatting, the State Secretary requests that each report also be emailed to state.secretary@gakofc.org composed using MS Word or compatible software.
5. **Necrology Report:** This form, posted to the State website convention page, must include the list of deceased members and spouses deceased since the 123rd Annual Meeting in May of 2025. This report will be used to compile the list of those Knights and spouses to be remembered at the 2026 State Memorial Mass. This report should be submitted no later than May 8, 2026. The State Secretary will make every effort to list the names of all deceased Knights and spouses in the Mass program. However, names of deceased Knights received after May 8, 2026 may not appear in the Memorial Mass program but will be read during the Mass. Please help with the correct pronunciation of names by including a phonetic pronunciation spelling.
6. **2026 State Charities Raffle:** Separate and complete instructions for filing applications for funding from the State Charities Raffle are posted on the State website convention page
7. **Disabilities Drive:** The annual Disabilities Drive Report and check must be sent to Knights of Columbus Charities of Georgia at 1282 Braeburn Drive, Lawrenceville, Georgia 30044. Forms received after April 1, 2026 will not be considered for the Disabilities Drive achievement awards. Checks are to be made payable to *Knights of Columbus Charities of Georgia, Inc.*, or simply, *KCCG*.
8. **Award Nominations:** Separate and complete instructions for submission of nominations for the Blessed McGivney Award (Chaplain of the Year), Georgia State Knight of the Year, Georgia State Family of the Year, Georgia State Council Service Program Awards, and the Ladies Auxiliary of the Year are posted on the State website convention page.

Grand Knights, please review this information with your Financial Secretary. If you need assistance in any way, contact your District Deputy, the State Executive Secretary, or the State Secretary.

Fraternally,

A handwritten signature in blue ink that reads "Paul J. Zock".

Paul J. Zock
Georgia State Secretary

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